

**Institute for Healthcare Advancement
Job Description**

Differential Response In-Home Family Specialist

Position Summary

The Differential Response (DR) In-Home Family Specialist supports the DR Family Advocate and provides DR services to Social Services Agency (SSA) referred families who have been assessed to have multiple and complex needs. The DR In-Home Family Specialist provides individualized, needs-based services in the family's home and in accordance with a negotiated family service plan. DR In-Home Services include but are not limited to the following: in-home parent education & support, assistance with services coordination & receipt, child development information, public health nursing referrals as needed, effective communication building, coping skills mentoring and crisis intervention, which includes assessment & stabilization of the immediate crisis and resource linkages. The DR In-Home Specialist will facilitate care coordination and service receipt for families via Case Management Team meetings. The DR In-Home Specialist coordinates care with the multiple service providers involved in providing services to the family throughout the period of case management, and collects and reports all appropriate data required for this program. The DR In-Home Specialist attends meetings and training as required. The DR In-Home Specialist must be completely and fluently bilingual in English/Spanish.

Reporting Relationship

This position reports to the Manager of the Family Resource Center (FRC).

Key Responsibilities

- Reviews case history and the initial intake assessment
- Conducts additional family assessment as needed
- Develops and implements a service plan with the family and the SSA Social Worker assigned to the case (if applicable)
- Provides crisis intervention and resource linkages
- Provides parenting education
- Coordinates service receipt with other service providers involved with the family
- Administers evaluation tools as required by the agency and the funder
- Compiles, prepares, and submits data and reports as required by the County, maintains records and progress notes for case history
- Attends and presents cases to the Case Management Team
- Attends required meetings and trainings

Demonstrated Skills and Abilities

- Proficiency in MS office programs
- Excellent written and verbal communication skills
- Good problem solving skills and attention to detail
- Demonstrated ability to work effectively in crisis situations
- Able to multitask and adept in time management
- Able to work with diverse populations
- Able to work as a member of a team with positive communication with all agency staff, clients and visitors

Requirements

- Master's degree in social work or related field from an accredited university is preferred or Bachelor's degree in social work or related field from an accredited university required.
- Minimum two (2) years of experience working with at-risk children and families.
- Some knowledge of the child welfare system is preferred
- A valid California "Class C" driver's license are required
- Proficient in English and bilingual in Spanish required.
- Knowledge of the child welfare system
- Desire to work with an at-risk population
- Comfortable working with clients facing domestic violence, homelessness, substance abuse, poverty, and other issues.

To apply, submit cover letter and resume to:

Email: info@frclahabra.org

Fax: 714-447-3753